



COUNTY OF OTERO, NEW MEXICO REGULAR MEETING AGENDA

County Administration Building
1101 New York Avenue, Room 123
Wednesday, May 20, 2026 - 9:00 AM

Commission Chairman: Vickie Marquardt, District 3
Commission Vice-Chairman: Gerald Matherly, District 1
Commission Member: Amy Barela, District 2

CALL TO ORDER & ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

SALUTE TO THE FLAG OF NEW MEXICO

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

APPROVAL OF AGENDA

All items marked "CA" will be approved by a single motion, these items on the "Consent Agenda" are considered routine and should not require further discussion. Items can be removed at the request of a Commissioner.

Sheriff's Office Report:

TBRDA Report:

Emergency Services Report

Road Department Report:

Project Manager Report:

Detention Center Report:

Forest Service Report:

Consent Agenda:

- CA1 Request approval of Accounts Payable Bills Lists BL#39, BL#39A, BL#39B, BL#40, BL#40A, BL#41, and BL#42. Submitted by:
Julianne Hall, Finance Director
- CA2 Request approval of April 1, 2026 Special Meeting Minutes. Submitted by:
Selina Maes, Clerk

- CA3 Request approval of April 8, 2026 Special Meeting Minutes. Submitted by:
Selina Maes, Clerk
- CA4 Request approval of April 9, 2026 Regular Meeting Minutes. Submitted by:
Selina Maes, Clerk
- CA5 Request approval of April 23, 2026 Special Meeting Minutes Submitted by:
Selina Maes, Clerk
- CA6 Request approval of April 29, 2026 Special Meeting Minutes. Submitted by:
Selina Maes, Clerk
- CA7 Request approval of Healthcare Assistance Claims and Disposition Claims for
May 2026.

Submitted by:
Amber Mayhall, HCS Director
- CA8 Request approval to award RFP 26-007 Auditor Services to Patillo, Brown, and
Hill LLP. Submitted by:
Wendy Robinson, Purchasing Agent
- CA9 Request approval of Resolution #05-20-26/114-73 Budget Adjustments - May
2026. Submitted by:
Julianne Hall, Finance Director
- CA10 Request approval of Financial Reports for the Quarter Ending March 31,
2026. Submitted by:
Julianne Hall, Finance Director
- CA11 Request approval of a grant agreement between Otero County and the
Department of Finance and Administration in the amount of \$3,125,000 for the
Chaparral Public Safety Facility. Submitted by:
Pamela Heltner, County Manager
- CA12 Request approval of a grant application to Children, Youth & Families
Department for SFY27 Juvenile Continuum. Submitted by:
Pamela Heltner, County Manager
- CA13 Request approval to establish a flat fee of \$250.00 for the handling and
shipping of cremated remains.

Submitted by:
Amber Mayhall, HCS Director

Scheduled Citizen Communications:

- 14 Crenda Ceicil would like to discuss her communication with the Otero County
Sheriff's office. Submitted by:

Unscheduled Citizen Communications: (Limited to 3 Minutes)

The issues raised during "Unscheduled Citizen Communication" are not action items and shall not be entitled to decision making by the Otero County Commission at the meeting where they are first raised. These items must pertain to County business, which cannot wait until the next regularly scheduled meeting.

New Business:

- 15 Request approval of Resolution #05-20-26/114-67, setting the County Liquor License Tax. Submitted by:
Pamela Heltner, County Manager
- 16 Request approval of Resolution #05-20-26/114-74, disposition of personal property and fixed assets in accordance with State Statute, through Govdeals.com, an online auction service. Submitted by:
Wendy Robinson, Purchasing Agent
- 17 Discuss and receive comments on existing and proposed 2028-2032 Infrastructure Capital Improvement Plan (ICIP) projects Submitted by:
Pamela Heltner, County Manager
- CA18 Request approval for a Motorola Solution II Senior Network Engineer for the Otero County Sheriff's Office in the amount of \$12,720.00. Submitted by:
Natalia Alonzo, Executive Secretary
- 19 Request approval to apply for the FRA Crossing Safety Program grant in the amount of \$1,083,304 with a county match of \$270,827 for the La Luz railroad crossing. Submitted by:
Pamela Heltner, County Manager
- 20 Request approval to advertise and schedule a public hearing regarding Ordinance 26-03 adopting a countywide local economic development act local option gross receipts tax. Submitted by:
Pamela Heltner, County Manager
- 21 Review and discuss any additional items for the FY27 Interim Budget. Submitted by:
Julianne Hall, Finance Director

Commission Discussion/Correspondence:

- 22 **Gerald Matherly - (District 1)**
- 23 **Amy Barela - (District 2)**
- 24 **Vickie Marquardt – (District 3)**

County Manager's Report:

County Attorney's Report:

NOTE: Commission always reserves the right to adjust the agenda as needed to better serve the public.

Executive Session:

25 Pending/Threatened Litigation Submitted by:

ADJOURNMENT